

Dear Applicants for Exemption from Enrollment Fee and Tuition

Submission Rules on Missing Documents for Applicants for Exemption from Enrollment Fee and Tuition

◆The Student Support Division will not send any reminder notices for documents that have not been submitted after the specified submission deadline.

There are two ways for us to notify applicants regarding incomplete or missing documents and request their submission: over the counter at the time of applying or later by email.

If there is a need to inquire about the application documents, we will contact your Science Tokyo email address in principle. Please check your email settings so that you can receive emails from Science Tokyo. Also, be sure to check your email regularly during the exemption application process. **Science Tokyo will not be liable for any disadvantage caused by the applicant not confirming or not being able to confirm emails.**

◆Failure to re-submit incomplete or missing documents by the specified deadline could result in disapproval of applications or applicants not being entitled to deductions.

Please note that you must submit missing documents to the same campus where you submitted the documents.

◆If we need to inquire about your application, we will email you. Please be sure to reply.

If we contact your Science Tokyo email address but do not receive a reply by the specified deadline, your application may be disapproved or you will not be entitled to deductions. Please be careful.

Science and engineering fields, Institute of Science Tokyo
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