

Note: Those who will re-enroll after the granted leave of absence period are not required to fill out this form. Please attach a medical certificate if your leave of absence was due to illness.

早期復学後に、

- ・開講クォーターが休学期間と重なっているが、シラバスに記載されている授業計画・課題を全て完了する見込みがある集中講義等の科目
- ・学期を通して行う研究活動の内容と同等の研究活動内容を行えると指導教員が認める講究科目

について履修を希望する場合、本様式を復学願と一緒に提出し、追加申告の手続きを行ってください。

If you wish to take the following courses after early re-enrollment, please submit this form with the form of "Request of Re-enrollment" and follow the procedures for additional registration on Kyomu-web.

-Courses such as intensive lectures:

In case that you expect to complete all the course plans and assignments listed in the syllabus even if the quarter in which the course held overlaps with your leave of absence period.

-Research seminars:

In case that your academic advisor recognizes that you can conduct research activities equivalent to those conducted throughout the semester.

Date: yyyy 年 月 日
/ mm /dd

学籍番号/ Student ID Number _____

氏名/ Student Name _____

私は、下記科目について復学後にシラバスに記載されている授業計画・課題を全て完了する見込みがありますので、成績付与を希望します。

なお、休学期間と授業期間が重なっている場合は対象外となります。

I request grades for the following courses offered during the quarters that include my leave of absence, as I am expected to complete all the coursework and assignments outlined in syllabus after start of my re-enrollment.

If you cannot complete all the coursework and assignments outlined in syllabus, you cannot apply this procedure.

開講クォーター Course Quarter	科目コード Course number	授業科目名 Course title

申請方法：別紙を復学願と一緒に提出してください。

How to submit this form: Submit this form together with "Request for Re-enrollment".

【注】

復学後に追加申告を必ずしてください。

make sure to complete "Course Addition Request" procedure after re-enrollment..

授業担当教員が履修不可として、追加申告を認めない場合があります。

If the course instructor deems the course unregistrable, "Course Addition Request" cannot be accepted.

講究科目の成績付与について

休学期間を含んだ学期の講究科目またはそれに準じる研究関連科目の成績付与を希望する場合

指導教員と相談の上「学期を通して行う講究の内容と同等の学修内容を復学後に行う旨」の説明を記入すること。

その後、コース教員会議で承認の上、復学願、復学願別紙 1 とあわせて教務課に提出すること。

To receive grades for research seminars or equivalent research-related courses for the semester in which your leave of absence is included, you must do the followings.

First, consult with the academic advisor and fill out the “復学願別紙 2” (this form) with an explanation.

You should explain that you will complete studies equivalent to the content of the semester-long course after re-enrollment.

Next, obtain approval at the course faculty meeting for your “Request for Re-enrollment” attached “復学願別紙 1” and “復学願別紙 2” .

(講究内容説明記入欄)

学籍番号/Student ID No. : _____

学生氏名/Name : _____

科目名/Subject name : _____

指 導 教 員 承 認 Name(s) and seal(s) of academic supervisor(s)	(自署/Signature)
	(自署/Signature)
コース教員会議開催日 Date of department meeting	年 月 日 (Year) (Month) (Day)
コース主任確認 Name of Chair of Department or Head of Graduate Studies who approved the leave	